South Louisiana
Fire Chaplain Institute

Essentials of Fire Chaplaincy
16 hour Basic Level 100 Fire Chaplain Training

At

Montegut Fire Station Training Room
1105 Hwy 55
Montegut, LA 70377
Houma Area

May 1 - 2, 2015

Tuition: $200.00 including Training Manual
$150.00 without Training Manual

Wayne Hunt and Jim Burns, Instructors

For information about training venue or lodging, please contact Chaplain Wayne Hunt 985-227-3100

For enrollment and additional information contact:
Jim Burns 318-419-7278 or chaplainjim413@gmail.com
Essentials of Fire Chaplaincy (Basic Level 100) Class

The Essentials of Fire Chaplaincy is a 16 hour course introduced to the fire service chaplaincy. The Essentials of Fire Chaplaincy is the basic level 100 course for fire service chaplains; a foundational study upon which all other chaplaincy courses are built. The Essentials class is designed to train newly appointed fire chaplains, as well as veteran chaplains seek a refresher to update their information and skills.

Program Highlights

- An introduction, foundation and history of the fire chaplaincy and the history of the Federation of Fire Chaplains.
- The Personhood of the Chaplain is WHO you are as a fire chaplain.
- The Ministry to Firefighters is WHAT you do as a fire chaplain.
- Beginning a Fire Chaplaincy is HOW to develop your fire chaplaincy program.
- Chaplain Operations on the emergency scene is HOW YOU OPERATE as a fire chaplain on the scene.
- Chaplaincy Ministry to Crisis Victims is HOW you do and don’t do with crisis victims.
- Overview of CISM is an overview of the CISM process (only introduction).
- Injury and Death Notification is HOW to do and NOT TO DO with this important task.
- Introduction to Firefighter Funeral gives you funeral customs, types, and how you can make a difference with families when a firefighter is honored when honor is due.
- HIPAA, Confidentiality, PSOB, and EPA are other important information you need as you assist firefighters and their families.

This 16 hour (two-day schedule) class is the foundational component upon your advanced fire chaplain training. After completion of this class, you are encouraged to work toward your Advanced Chaplaincy (130+ hours) of training and experience.

The next step is to complete the Application for the FFC Training Institute and become a member of FFC. Initial FFC dues are $125.00 which sets up your training records and tracks your training. FFC dues are $100.00 a year thereafter. Go to www.firechaplains.org and click on Membership and Institute and complete this process. For additional Information contact Institute Director Bill Lotz, at holysmokes@msn.com

For additional information for the Essentials class, contact:
Jim Burns, Instructor for this class
168 Liner Street
Ruston, LA 71270 chaplainjim413@gmail.com or 318-419-7278
FFC Essentials of Fire Chaplaincy (Basic) Course

Friday – March

8:00 -9:00  Registration and Introductions
9:00 – 9:30  Introduction to Institute Programs
9:30 – 11:00  Introduction and Foundations and History of Fire Chaplaincy
10:00-11:00  Personhood of the Fire Chaplain
11:00-12:00  Chaplain’s Ministry to Fire Fighters
12:00 – 1:00  LUNCH
1:00 – 2:00  Beginning a Fire Chaplaincy Program
2:00 –3 :30  Chaplain Operations
3:30 – 4:45  Introduction to CISM Overview
4:45 – 5:00  Wrap up for the day

Saturday, March

9:00 – 10:30  Fire Chaplain’s Ministry to Crisis Victims
10: 30 – 12:00 Firefighter Department Funeral Procedures/Information Sheet
12:00 – 1:00  LUNCH
1:00 - 2:30  Firefighter Injury and Death Notification
2:30 – 3:30  Chaplain and HIPAA and confidentiality
3:30 – 4:00  PSOB and EAP
4:00 – 5:00  Wrap up discussion and awarding Certificates

These are approximate times, classes may be shorter or longer depending upon the needs and amount of discussion times required. Instructors will give breaks as needed.
APPLICATION
ESSENTIAL OF FIRE CHAPLAINCY CLASS
Montegut Fire Station Training Room
Montegut, LA  70311
Houma Area
May 1 - 2, 2015

Registrant and contact information

Date_____________________________
Title _______________ Last Name_________________  First Name_____________________
Fire Department __________________________________  Address_________________________________
City __________________________ State __  Zip ________   Fire Chief____________________
Your Address _____________________________ City __________________ State ___  Zip_________
Home Phone (______)__________________________ Cell (________)_____________________________
Email Address _______________@_________________ Spouse_______________________
Volunteer Chaplain ___  Part-time Chaplain ___  Full-time Chaplain___  Years in Ministry ___________

Registration and Payments

☐ Essentials of Fire Chaplaincy Class $200.00 with Manual  ☐PAID  ☐Will pay at course
$25.00 extra if paid at course

☐ Essentials of Fire Chaplaincy Class  $150.00 without Manual  ☐PAID  ☐Will pay at course
$25.00 extra if paid at course

☐First time Membership Dues for Federation of Fire Chaplains  $125.00  ☐PAID  ☐Will Pay at course

Total Owed:  $________________ Total Paid $________________ Check #________________

Made check payable to and send to:
Louisiana Fire Chaplain Network
168 Liner Street
Ruston, LA  71270

Notice: If your department needs a Form W-9 for payment, please check here ☐ we will send you
a form via email.